



Entertainment Schedule for 2011

***Every Week (pending weather) house band Art Handley & Friends pick some good tunes to not only make your shopping more pleasant, but your whole day in Crown Point!**

***Boy Scout Sale, September 17 from 7am-12pm (Tentative Date)**

As every year, we help out Troop 48 with their big garage sale that starts from the Old Sheriff's House and sweeps south. Please note that we will adjust the layout to accommodate your booth space, although we will be tighter than usual. Please note that is only a one time event and the following week we will go back to normal.

***Fall Live Cooking Demo with a special local celebrity guest chef on Sept. 3rd, 10am** Please let Laura or I know if you would like some free advertising for your business by sharing one of your products for use in the demo, in exchange for formal acknowledgement during the live event and in our press campaign. Deadline to co-venture is August 20.

***Summer Live Cooking Demo with a local Crown Point chef on July 30**

Please let the Mayor's Office of Special Events know if you would like some free advertising for your business by sharing one of your products for use in the demo, in exchange for formal acknowledgement during the live event and in our press campaign. Deadline to co-venture is July 9.

More special promotions to come....



General Guidelines and Rules for Market Operation

PLEASE NOTE ALL RULES AND REGS. LISTED ON THE APPLICATION . FAILURE TO COMPLY WITH THE GUIDELINES AND APPLICATION RULES AND REGULATIONS CAN RESULT IN IMMEDIATE DISMISSAL FROM THE FARMERS MARKET.

Parking

There are two options for parking:

1. USE your vehicle as storage and part of your 10x10 space. Park your vehicle so that it horizontally fits in the 10x10 space (a full parking space and about a ¼). This method works for most cars/trucks, yet ultimate approval comes from the Market Master. If you are thinking of using this option, please note so on your application. Those vendors located in middle spots will not be able to have their vehicle as part of their vendor spot for space limitations.
2. Unload and park in the municipal lot by the Post Office on East Street. **There is no parking at any time, in the single spaces on Hack Court or in front of the businesses outside the market area on S. Main Street. Violations are subject to market removal.** We keep these front spaces for our customers, especially those with disabilities.

Set-Up Time

Set-up time runs from 7am to 8 am., with vendors/vehicles in place by 7:45a.m. Any vendor arriving later than 7:45 a.m. will forfeit their space for the day. The market master has final decision on any waiving of this policy. We like to have a full market when attendees arrive; it is good for business and good for our vendors. We appreciate your faithful promptness, especially on early Saturday mornings, because we can't do it without your help.

Tear-Down Time

As the market is on a portion of a major road, we keep it closed off until 1:30-1:45 p.m. At precisely 1:45 p.m., the road will open up to traffic. Please keep this in mind as you are planning out your booth set-up.

Disposing of Trash

All refuse must be removed at the close of the Market each week; uses of city waste receptacles are solely for the attendees. **If refuse is not cleaned, that vendor will not be able to attend the following week.**

Vendor Payment

If you're a season fee vendor full payment must be made prior to the first market. **Weekly vendor fees must be paid no later than the Friday before the attended market! No exceptions will be made, as payment will not be taken at the event! No refunds will be given.**

Cancellations

If you will not be attending a market, we ask that you notify Jennifer Young at jenyoung@crownpoin.in.gov or (219) 306-6555-no later than the Thursday before the attended market. We always plan on seeing our season vendors, yet if they will not be there-we will allocate their space to a weekly vendor so the market layout doesn't look unbalanced. Thank you for your cooperation on this!

Booth Features

Again as stated on the application, vendors should have some sort of signage denoting the business name and or products. This is not only helpful when the market master receives inquiries from customers but for vendors to receive more exposure. We look forward to viewing your signage. As the market is outdoors and no shelter is provided it is recommended for vendors to have a 10x10 tent. Most can be purchased at outdoor outfitters, tractor supply stores or online. For food booths-it is recommended that you supply a waste basket/bag for customer trash (ie. napkins, stirrers, straws, plates, etc.).

Restroom Facility

A Port A Potty is located on the south side of Hack Court, off of Main Street from 6:45am-1:45pm.